



Master Educators' Guild Meeting Meeting Minutes June 15, 2011

Meeting Location:

Dean's Conference Room 1st Floor
Robert Wood Johnson Medical School
675 Hoes Lane Piscataway, NJ 08822

Members attending: See attached list

I. Call to Order: (Diegmann)

The meeting was called to order by the President Elaine Diegmann at 5:10PM

II. Minutes of MEG business meeting approved via email

III. President Report (Diegmann)

Elaine reported that it was a busy year, starting with University Day. The speaker was Dr. Kantor. Focus groups were held on each campus, they were not well attended but they were productive. Dr. Rodgers was at each focus group. Each campus had different issues but a common theme was a discussion of technology and how we can update our technology to be more competitive. The meetings were focused on junior faculty. The question is what came out of the focus groups that the MEG can do. MEG members are sitting on the e-faculty users group. Request for input from the MEG for realistic criteria for promotion and tenure for the educational track. The MEG has been working on this, pre-dating the focus groups. The concept of mentoring was discussed. Visiting professor Dr. Rees lectured at all three campuses. The MEG membership process was finalized so it is standard across the schools and it was initiated for the first time this year.

IV. President-Elect's Report (Position vacant)

Mel had to step down from the position mid year because of many other obligations, but he continued to lend his expertise as needed.

V. Vice-President for Finance Report (Samant)

Mel reported for Asha Samant, there continues to be considerable difficulty trying to transfer money. There are only five people who can access the index. Currently we have a \$82,000 balance we should get an additional \$30,000 this year. Jim Rowan is the contact person for these funds. The funds for the last research winner were never distributed, they did not get an index which is necessary for fund transfers.

VI. Secretary’s Report (Kirsch)

A. Membership Statistics: (Kirsch)

Current Membership is 78
Two members announced their retirement this year
Class of 2001 2 non renewal
Class of 2006 4 non renewal
MEG membership as of 7/1/11 70
MEG new members 4 to be inducted in September 2011
Total Membership 74

Approval of Members for Continuing Active Guild Membership(Kirsch)

Class	Name	Renewed Active	Inactive
2001	Nancy Stevenson	X	
2001	Mark Robson	X	
2001	Elaine Diegmann	X	
2001	Ellen Townes-Anderson		X
2001	Gwyneth Patterson		X
2006	Gloria Bachmann	X	
2006	Anita Chopra	X	
2006	Kitaw Demissie	Request Denied	X
2006	Richard Feinberg	X	
2006	Celine Gelinias		X
2006	James Giudice		X
2006	Debra Heller		X
2006	Nancy Kirsch	X	
2006	Muralidhar Mupparapu	X	
2006	Kerry O’Rourke	X	

The applications for renewal were reviewed and approved. Multiple reminders were sent since March, 2011. One request for renewal was not approved because the member could not demonstrate any active service through the MEG and had attended only one meeting.

V. Committee Reports

a. Public Relations Committee: Mahnaz Fatahzadeh

The committee met one time. what to do to increase the profile of the MEG
 Four month mentorship program
 Speakers Bureau
 Stay within our focus of Education
 Use of Facebook to promote the information about the MEG. Facebook would make us more visable.
 New members are not even sure of the mission of the MEG. We have to clarify that.
 RWJ medical school strategic planning put Education at the forefront.
 Consider a list serve for the MEG to keep people up to date on accomplishments and interests.

b. Educational Scholarship Grants Committee: Marian Passannante

Marian submitted her report. Kai was going to look at the RFP and modify it for smaller grant projects, but that did not occur. She requested that the members discuss, if we want to offer some financial support for educational scholarship? Marian

also asked for somebody to consider taking on the chairperson position of this committee. Nobody stepped up at the meeting.

c. Nominating Committee : (No Report)

d. 2010-2011 Events Committee (Bachmann)

The events were discussed as part of the President's Report

e. Awards:

Paperweights will be given at the MEG Grand Rounds to those individuals who are renewing from the Class of 2001 and 2006.

f. Academic Integrity :

The support of the Dean's of each school is needed.

There should be an academic integrity page on the website.

Schools have been notified that a policy must be developed at each school, this is something that the Faculty senate may end up doing.

A MEG member from each school should speak with the Dean

Marjorie Brandriss will contact Freda Zackin to see where the Academic Integrity information is in is now.

g. Finance Committee (Samant)- No Report

h. Membership Retention Committee (Weisberg)

No Report

i. Programming Committee-

Discussion of programming planning several years out. The President elect is the chair of the committee.

V. Election of Officers : 38 members returned their ballot and voted. All 38 voted in the affirmative. 38 votes were required to elect

a. Election Results for New Officers and At-Large Members (Kirsch)

Officers

President:	Joseph Barone	(2011-2012)
President Elect:	Steve Moorman	(2011-2012)
VP for Finance:	Debbie Josko	(2011-2012)
Secretary:	Mary Kamienski	(2011-2013)
Past President:	Elaine Diegmann	(2011-2012)

At Large Members: One year Term (2011-2012)

GSBS

NJDS Asha Samant

NJMS

RWJMS Kathleen Casey

SHRP Nancy Kirsch

SN Ginette Lange (Nominated by Elaine Diegmann)

SPH Bernadette West

SOM Pam Basehore

One At large Member to be appointed to the MEG Executive Board

VI. Old Business

- a. MEG office hours: We have a phone number, and a space. We have to consider the MEG strategic plan to determine how to use the space most effectively. There are MEG members who do meet with faculty in the office and the visibility of the office is important.
- b. Report on visiting scholar: Dr. Rees (Bachmann)
Covered in the President's report
- c. MEG Lanyards: (Mupparapu and Samant)
Mel will look into this and order.

VII. New Business

a. University Day: Stratford Campus

September 13th in Stratford in the multipurpose room. 9:14-12:30 MEG academic Grandrounds 9:15-10:45. Welcome new inductees and speaker 11:00 starts University Day. MEG President, Dr. Barone will deliver some comments. A Student or faculty member will introduce the inductee. MEG past president Elaine Diegmann will honor officers and the MEG members who renewed. Should be in UMDNJ today.

We should also Plan to broadcast the Grand Rounds to all campuses.

Speaker: Nancy Kirsch will contact Dr. Catherine Caldicott to see if she is available, the topic will address differences in professional behaviors by gender, ethnicity, generational outlook, etc.

We will contact Barbara Hurley, a catchy title will be developed. .

b. Education plans for 2011-2012 Scholar/symposium

Grand Rounds are planned. At the September meeting we will discuss the Spring plans, lecture or scholar or both.

c. The future of the MEG

Go to outside sources for financial assistance

New members don't know what they can do to get active in the MEG, orient new members.

Mentorship Program

d. Ideas for programs for the future

MEG certification of symposia

Teaching courses such as the SHRP/Nursing certificate program

e. Task force for mentoring: Mary Kamienski

A motion was made and seconded to develop a mentoring function of the MEG. One representative per school. Mary Kamienski will chair this committee.

VIII. Installation of officers

Installation of New Officers and At-Large Members (Diegmann)

The new officers were installed

X Adjournment: The meeting was adjourned at 7:05P.M.

Next MEG membership meeting Tuesday September 13th following University Day

Respectfully submitted

Nancy R. Kirsch

Minutes 6/15/11

MEG Secretary

MEG ACTION ITEMS: June 15, 2011 MEETING

TO DO	RESPONSIBLE
Dissemination of Minutes of 6/15 /11 minutes	Kirsch
MEG membership Renewal: Membership committee followup	Weisberg
Public Relations committee to determine best way to get info out about the MEG	Fatahzadeh and Committee
Appoint a chair for the Educational grants award committee	Executive committee
Determine where Academic Integrity work is now contact Freda Zackin	Brandriss
Appoint Member at large for GSBS	Executive Committee
Appoint Member at large for NJMS	Executive Committee
Appoint one of the Members at Large to the Executive Committee	Executive Committee
Order MEG lanyards	Mupparapu
Contact speaker for Academic Grand Rounds	Kirsch
Coordinate Academic Grand Rounds	Moorman
New Member Orientation	Executive Committee
Future Programs offered by the MEG	Executive Committee
Development of Mentor Program	Kamienski

Members Attending

Kirsch
Diegmann
Kamienski
Casey
Fatahzadeh
Drew
Basehore
Pintar
Barone
JHrilloning
Barone
Bachmann
O'Rourke
Amorosa
Brandriss
Garrett
Stevenson
Robson
West
Pacquiano
Keohane
Kaplan
Mupparapu
Moorman