



Stuart D. Cook, M.D. Master Educators' Guild Business Meeting
1:00-2:00 Wednesday September 15, 2010
ROOM: 1302 CAB New Brunswick

MINUTES

I. Call to Order (Diegmann)

The meeting was called to order at 1:04 pm by the President Elaine Diegmann.

II. Approval of Minutes of June 2, 2010 (Diegmann) (Sent via email)

Minutes were approved as corrected

III. President's Report (Diegmann)

Dr. Mel Kantor presented the MEG Grand Rounds this morning and it was well received, but not well attended by MEG members.

Looking for Guild members to provide suggestions for a topic for next year.

The MEG has been asked by administration to looking at Tenure and academic honor code.

Gloria Bachmann reported on the plans for the visiting professor. Professor Dr. Margaret Reese Editor of a peer reviewed journal will be available to all campuses. The primary focus is she is interested in mentoring junior faculty. Looking to enrich the faculty. She will be coming in February first two weeks. She is from London. She will be based in the MEG office in Newark but will visit all campuses. Gloria will be the contact person to arrange the schedule. We will distribute her CV with the minutes. Schedule will be distributed closer to the time of her visit so people can sign up.

IV. President-Elect's Report (Mupparapu)

Welcome new members. Faculty exchange program still is being looked at. Concern that not all MEG members are active. One primary focus is how do we motivate the MEG members? What will the MEG members get out of it? Dates are publicized ahead of time will help people plan their schedule. Remind members they shall serve for five years. Members are encouraged to come to the focus groups and bring a junior faculty member., Survey of active members to see why they are or are not active. Use members at large to have regional meetings on the campus. Are you involved in school activities?

V. Vice-President for Finance Report (Samant)

Balance of \$86,366, \$11,940 spent last year, doesn't include the contribution for this year, spring symposium etc. Want to develop our international program. Are there common needs across the schools that everybody could benefit from, educational lecture series etc. This would be beneficial for education for our school and beyond. The PR committee should investigate this. The website Center for Teaching Excellence needs to be revised, updated and kept current.

VI. Secretary's Report (Kirsch)

There are 78 active members spread across all the schools. The MEG bylaws are on the website and all of the committees Devote money to maintaining the website. Thank you

to Kerry for maintaining the website. It was suggested that the MEG members we sent the bylaws and the website periodically.

VII. Committee Reports

A. Public Relations-(Fatahzadeh)

Met with Nick Ponzio, a poster that was given to the Chronicle of higher education suggested to continue that. There are posters that were displayed at University day. Have all the activities. Can be updated each year. They can be placed in the office in Newark.

B. Educational Scholarship Committee (Passannante)

Mel reported that smaller grants will be made available. It is seed money to help with education research. The dates will be announced. A shared resource may also be a good use of money, such as a shared statistician, this is a resource that is available to a MEG member. Mel will continue to follow up on this.

C. Awards (Ponzio)

No Report : Plaques distributed to executive committee Gloria Bachmann. Debra Heller, Elaine Diegmann, Nancy Kirsch and Mel Mupparapu for service in their respective positions 2009-2010.

D. Finance Committee (Samant, Josko, Rosenthal)

Committee has not met yet.

VIII. Old Business

A. Criteria for MEG selection (Diegmann) (Sent via email)

Discussion of one member from each school: Disproportionate number of faculty members in different schools. There are clinical faculty who will never become Associate Professor, and they are excellent teachers. If limited to Associate professor then the selection committee has to be Associate Professor or above. It will add to losing excellent junior faculty. Need to have people who are enthusiastic about developing educational. Support for assistant professor, many remain at this level for a long time. Move it to the characteristics as preferred. Throughout it should focus on the person be an educational leader not just a great teacher. Should be recognized outside just their students, recognized outside the University. Suggestion the committee be chaired by the member at large and they take on the role of reinforcing the role of the MEG and the Member at large is a representative of the executive committee.

Changes recommended:

Motion One: One or none nominated annually from each school: **Motion passed**

Motion Two Preferable associate professor item 1 under minimal eligibility to characteristics. A nominee below Associate will demonstrate exceptional characteristics. Rank removed from minimum eligibility criteria **Motion passed**

Motion Three: One interview with the MERC. (eliminate all the rest of the interviews). **Motion Passed**

Motion Four: Chaired preferably by the MEG member at large. Minimum of four members. **Motion Passed**

B. MEG lanyards(Mupparapu, Samant) Tabled

C. Office: MAC computer to be purchased with a printer/scanner, Mel is working with Steve on this.

IX. New Business

A. Spring Symposium-Stratford (Chopra) Tabled

B. Focus Groups (Kirsch)

All MEG members are encouraged to attend and bring a junior faculty member.

10/13/10 Newark, President's Hall – 5-7PM

11/15/10 Stratford, UDP 3000 – 5-7PM

12/7/10 CAB 1302, New Brunswick – 5:30-7:30PM

C. MEG activities requested by Central Administration

1. Academic Integrity committee

University honor code, Professionalism, Respect

2. Criteria for Tenure "in Education"

Adjournment (Diegmann) The meeting was adjourned at 2:35