

Minutes of Master Educators' Guild

Meeting: January 7, 2002

Members Present: Drs. Amorosa, Vasani, Scanlan, Forman, Kotecki, Martin, Quaranta, Townes-Anderson, Chiesa, Cleveland, Diegmann, Howland, Clark, Nicholas, Ingoglia, Goss-Kinzy, Patterson, Stevenson, Zehring and Robson.

Meeting Time: Dr. Martin called the meeting to order at 11:05 AM

Meeting Locations: UMDNJ Campuses at Newark, New Brunswick, and Stratford.

I. Old Business:

A. Election of Master Educators' Guild Officers.

Dr. Martin noted that the election of Guild Officers was to have taken place in September of 2001, when members would have been physically present in New Brunswick. However, since that meeting was cancelled and because the Guild Bylaws call for a closed ballot election, members needed to make a choice since today's meeting was being conducted at three sites via V-Tel technology. Either a motion to approve a slate of officers could be made and members could use the previously sent ballots to mail-in their vote, or members could vote to suspend the Guild Bylaws and then vote on the slate of officers. Further, he noted that it takes a two-thirds majority of the members present to suspend the Bylaws.

MOTION: Dr. Stevenson moved to suspend the Guild Bylaws in order to elect Guild Officers. Without discussion the motion was unanimously approved.

MOTION: Dr. Vasani moved the approval of the following slate of Officers for the Master Educators' Guild:

President

Dr. Joel Martin

Vice-President for Programming	Dr. Lloyd Forman
Vice-President for Finance	Dr. Marion Stuart
Secretary	Dr. Patrick Quaranta

Without discussion members present voted unanimously to approve the motion.

B. UMDNJ Master Educators' Guild Online Center for Teaching Excellence.

Dr. Scanlan presented a handout describing the Guild Website. He noted that new guild members may not be familiar with the Center and briefly described it's highlights. He mentioned that what we have now is really a prototype of the final version and that it will be in continual evolution and development. Dr. Scanlan mentioned that this site is unique in that it merges educational methodology with the ever-increasing body of biomedical knowledge.

He stated that the web site contains a dynamic searchable database with a large number of citations and knowledge bases and includes pre-structured medline searches with direct links to the National Library of Medicine. He noted that the content areas include traditional teaching, active learning, clinical education, testing, student evaluation and career development. He concluded that the site should develop into a powerful venue through which the Guild can pursue its mission.

Action: Relative to the above, Dr. Scanlan implored the group to provide information to the Guild and the web site including information for the "Gallery." Permission for the HEALTHSTATE magazine to provide a picture of the member along with a short bio is needed. He further suggested that Guild members provide information concerning their area of expertise, comment on the areas of content relative to the included web sites on the Guild Website, and perhaps volunteer as "section editors" for those portions of the Website that include the members domain of expertise. This began a discussion of mentoring and the Guild's role in the mentoring process. The necessity for establishing general and

universal guidelines for mentoring was discussed; and members agreed to the notion that guidelines for mentoring should not be forged at the university level but rather elucidated centrally for each school. Dr. Scanlan stated that in his opinion, mentoring and its ramifications should be one of the missions of the Guild.

Dr. Stevenson stated that relative to mentoring, we should not try to “reinvent the wheel” and that Robert Wood Johnson Medical School has guidelines on mentoring that would be useful. She further stated that at RWJMS each new junior faculty member acquires a mentor. On the Newark Campus it was noted that Dr. Townes-Anderson is involved with mentors for women faculty.

C. The Master Educators’ Guild Symposium.

Drs. Martin and Quaranta reported on progress made toward the Symposium on Technology in Biomedical Education. Dr. Quaranta reported that through a series of referrals he obtained the name of Dr. Charles Friedman who is a nationally recognized expert in the field of technology and its applications to biomedical education. By juxtaposing the schedules of Dr. Friedman, who is in great demand, and Dr. Harvan with those of Drs. Cook and Saporito the earliest possible date turned out to be May 3, 2002. Dr. Friedman will give the keynote address during the morning portion of the program. Dr. Robin Harvan, also an educational specialist who has worked at UMDNJ in the past, is presently working at the University of Colorado.

Dr. Quaranta stated that the present framework of the symposium is from 9:00 AM-3:00 PM and will include a home base location on the Newark campus with V-Tel extending the program to the other campus sites. Dr. Martin, however, stated that consideration was being given to a central location that would be geographically central to UMDNJ and would provide the location for the entire program. The Tower Center Hotel Complex located at Exit 9 of the New Jersey

Turnpike could be considered in this regard. Dr. Quaranta and members present agreed that centralization of the program would have many advantages.

Dr. Martin mentioned that a New Jersey Higher Education Network internet consortium called *New Jersey EDgeNet* could perhaps increase the scope and sophistication of the symposium. He went on to say that a co-sponsorship of the program could be considered with the UMDNJ Master Educator Guild and *New Jersey EDge Net*. Drs. Patterson and Kotecki felt that the concept of this particular co-sponsorship has merit and that a synergistic opportunity may exist for both groups. There were questions concerning the motives of *New Jersey EDgeNet*. More information will be requested.

Action: Dr. Quaranta stated that in the weeks to come he will be working with Guild members and Drs Friedman and Harvan on the “nuts and bolts,” logistics, and specifics of the program.

D. Award for Innovative Excellence in Teaching, Learning and Technology. Members congratulated Dr. Elaine Patterson of the School of Nursing for her achievement in being the UMDNJ nominee for this award.

II. New Business

A. Mentoring Program

Dr. Kotecki asked the Guild members from the RWJMS if they would take a leadership role in the development of a mentoring program, since they already have some experience in this area. A taskforce evolved consisting of Drs. Robson, Stevenson, Cleveland, Patterson, Townes-Anderson, Diegmann, and Forman.

III. Adjournment

MOTION: Dr. Clark moved to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 11:57 AM.

Respectfully submitted:

Dr. Patrick Quaranta, Secretary